



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

14 October 2024

OFFICE MEMORANDUM

No. 166 s.2024

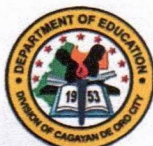
To: Arnel A. Calubag, CPA
Marilou F. Navaja
Donnacelle F. Ernacio

JOINT DEPED X- DBM X FULL-TIME DELIVERY UNIT (FDU) MEETING

1. Pursuant to Regional Memorandum No. 0711 s. 2024 re Joint DepEd X-DBM X Full-Time Delivery Unit (FDU) Meeting, you are hereby directed to attend the said FDU Meeting on October 15, 2024, Tuesday, at 1:00-5:00 p.m. The venue will be at the AVC, 3rd Floor, Regional Office X.
2. The participants in the meeting are the Schools Division Superintendents, Accountants, Budget Officers, Human Resource Officers, and the Secondary Schools (Implementing Units) Bookkeepers.
3. The agenda of the meeting are the following:
 - a) Presentation of the Agency's Performance Review Report for FY 2024 First Semester;
 - b) Preparation of Budget Execution Documents (BEDs) pursuant to Circular Letter (CL) No. 2022-14 dated October 28, 2022;
 - c) Submission of Budget and Financial Accountability Reports (BFARs) Pursuant to COA-DBM Joint Circular No. 2019-1 and CL No. 2024-5 dated Feb. 27, 2024;
 - d) Issues found in the evaluation of the submitted duly approved Plantilla Allocation List (PAL) forms, as agreed;
 - e) Synchronization of Physical and Financial Plans as against the submitted BFARs;
 - f) Regular monthly updating of PSIPOP under the web-based application system pursuant to NBC No.549 dated October 21,2013; and
 - g) Other budgetary matters.
4. For your information and compliance.

ROY ANGELO E. GAZO

Schools Division Superintendent



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